

**Job Title: Executive Director**

**Applications Accepted Immediately**

South Dakota Stockgrowers is a grassroots, non-profit organization of independent livestock producers dedicated to the continued success and viability of the domestic livestock industry. Since 1893 our mission has remained unchanged, "To promote and protect the South Dakota Livestock Industry."

SD Stockgrowers works to promote the independent livestock producers of South Dakota. Everything we do relates to the ability to preserve the viability of our ranches and rural communities whether it be through proper legislation, property tax reform, school funding, or stewardship and land management.

**Job Summary**

This is a full time, salaried position based in Rapid City, SD. Responsibilities include membership recruitment and growth, policy development and advocacy, communications and marketing, convention and event planning, fundraising and office management. Candidate must be highly motivated, professional, self-starter, people-orientated and willing to travel. Livestock industry experience or policy experience preferred. Due to travel and meeting schedules, this employee will have flexibility in hours spent in the office, but the employee must be available during the "core" work hours of 8:00 a.m. to 5:00 p.m. This is a largely self-directed position with a varied work environment that will include personal contact with members, industry meetings and regular travel to and from social and professional appointments.

**Preferred Functions and Skills:**

- Journalism and public relations skills, Government relations, strong communications, social media and general marketing ability
- Some knowledge of the ag business and ranching
- Build and maintain professional relationships, interpersonal skills, ability to learn on the job
- Office management including financial and daily operations
- Capacity for critical thinking and action oriented reasoning
- Familiarity with standard computer programs, Microsoft office programs
- Membership and sponsorship development

**How to Apply:**

Please submit a cover letter, resume, two writing sample, three professional references to SD Stockgrowers Association at [office@southdakotastockgrowers.org](mailto:office@southdakotastockgrowers.org).

For questions or more information, visit our website at [www.southdakotastockgrowers.org](http://www.southdakotastockgrowers.org), or contact Board President Gary Deering at 605-515-3054

**Applications accepted immediately and until the position has been filled.**

**Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Nothing in this job description restricts the association's right to assign duties and responsibilities to this job at any time.**